

## CJIS ADVISORY COMMITTEE

URL Project Manager's Report  
12/31/2012

### INDIVIDUAL COST PROJECTS COMPLETED

- 1/2/2013: Washington County Hearing Order in production.

ICP Category	Active Projects	ICPs completed YTD	ICPs completed current month	Milestones completed current month
Hearing Order	3	6	1	3
EDMS	10			2
New development	5			4
Total	18	6	1	9

## MONTHLY MILESTONES (FY2013)

### DECEMBER MILESTONES COMPLETED

1. Traffic Convictions – SSP\*\*
2. Dispositions to County Attorneys – SSP\*\* and ICIS exchange components\*
3. Green Sheet – SSP\*\*
4. Collections data to County Attorneys - Charter
5. Polk County EDMS-Law enforcement support
6. EDMS- Complaint testing, TraCS, ProLaw and ICIS Clerk Review
7. Mahaska County Hearing Order-Installation
8. Poweshiek County Hearing Order –Roll-Out Document
9. Washington County Hearing Order –Roll-Out Document

18 active projects, including 3 additional Hearing Order installations.

\*Two milestones delivered for this project

**\*\*Please note** that URL will now be delivering exchange specifications as a Services Specification Package, in conformance with national standards from the Global Reference Architecture. This is essentially the next evolution in national criminal justice exchange standards. An SSP includes all of the documentation formerly specified by the NIEM Program Management Office in the IEPD specification. But the SSP also includes architectural details, that specify the services to be exposed by each endpoint system. For more detail, see the Global Reference Architecture page sponsored by the US-DOJ-Office of Justice Programs at <http://www.it.ojp.gov/gra>.

### PROJECTED MILESTONES COMPLETED-JANUARY

1. Convictions and Suspensions to DOT –Court
2. Dispositions to CAs – County Attorney exchange and testing
3. Green Sheet – entity resolution research paper
4. OSB migration – NICS exchange
5. OSB migration- Hearing Order exchange
6. Poweshiek County Hearing Order installation

## 7. Washington County Hearing Order installation

### DELIVERY RISKS-JANUARY

1. Delay in availability of Clerk Review application holds up EDMS testing and implementation
2. Scheduling Hearing Order installations with county representatives
3. Delay on Offender Movement implementation at DOC puts this project in jeopardy of completion in FY2013
4. Recipient(s) of DTN exchange not determined. Work remaining on feasibility of this exchange. Recommend adding a research paper on entity resolution as a deliverable.
5. Recommend adding Hearing Order projects to contract.

### STAFFING OF CJIS SUBCOMMITTEES

Charge table –Support DOT-Drivers’ Services in populating the two DOT-related flags

### TRAINING AND KNOWLEDGE TRANSFER TO CJIS PROGRAM OFFICE STAFF

### PROJECT MANAGEMENT MEETINGS WITH KEY PARTICIPANTS AND STAKEHOLDERS

12/4 – Polk County EDMS Implementation Planning Team, Polk County Jail Administration Building  
12/10- Ames PD, Story County, ISU, Sypherlink – N-DEx project kick-off meeting, Ames City Hall  
12/11- CJIS Project coordination, URL and DPS. DPS, Technical Services Bureau  
12/1-Convictions and Suspensions Exchange planning – DOT-Drivers’ Services Bureau  
12/12- Warrant exchange planning, DPS Technical Services Bureau

### STATUS UPDATES TO KEY STAKEHOLDERS, SUCH AS THE CJIS PROGRAM OFFICE AND CJIS ADVISORY COMMITTEE

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### MANAGEMENT AND OVERSIGHT OF THE PROGRESS OF VARIOUS PROJECT TEAMS IN ACHIEVING CJIS IMPLEMENTATION GOALS

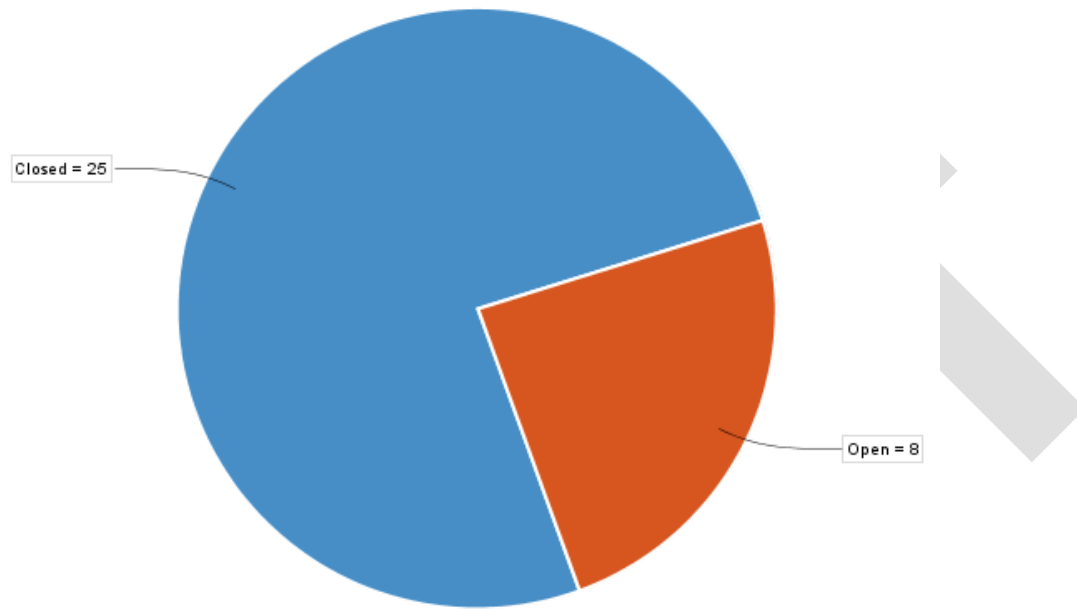
- EDMS project planning in Polk County (Des Moines PD, Courts, County Attorney, Polk County Sheriff).
- Project kick-off with Ames PD Sypherlink for N-DEx submission

### KEY PRODUCTION SUPPORT ACTIVITIES

- Facilitating resolution of data-exchange timing and content between DCI and DOC on Sex Offender Address updates from SOR.
- Re-writing Protection Order components at ICIS
- Resolved address errors created at DOC by data from some ProLaw records on Victim Information Transfer exchange

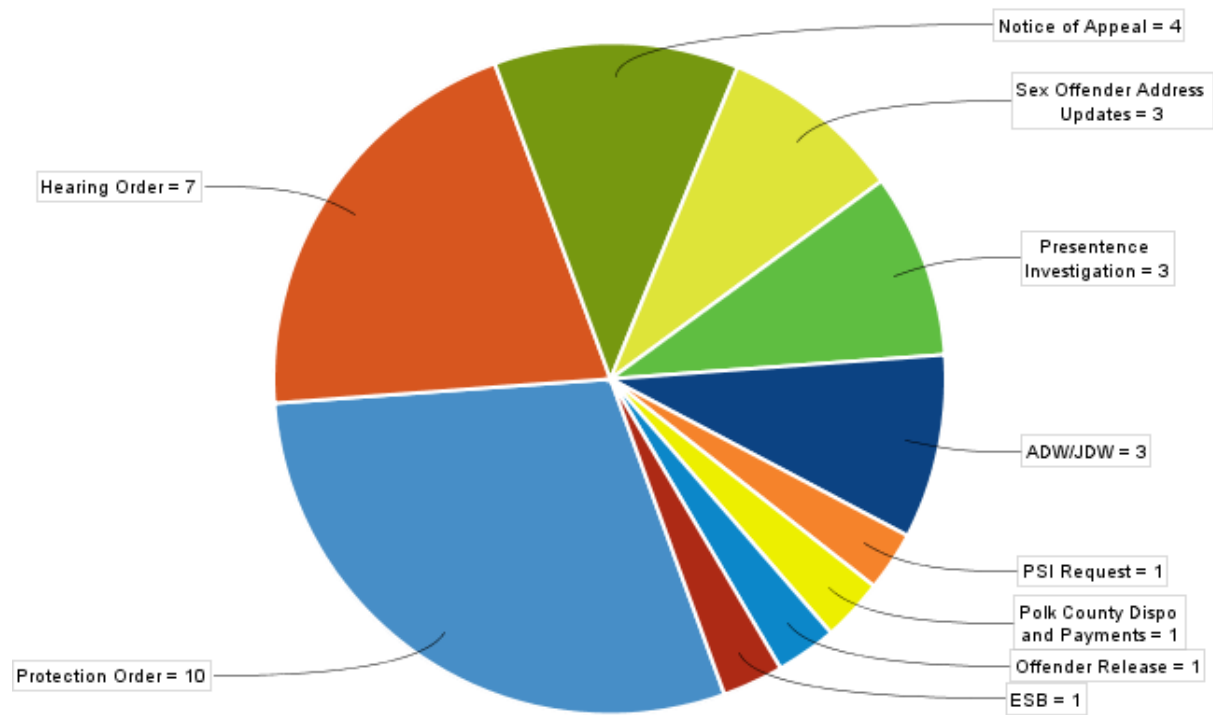
## PRODUCTION SUPPORT SUMMARY STATS<sup>1</sup>

### ISSUES BY STATUS:



### ISSUES BY EXCHANGE/PROJECT:

<sup>1</sup> [Bug tracking](#) and [project tracking](#) for [software development](#) powered by [Atlassian JIRA](#)



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